

MADE BY MTNS

Action and adventure sports brand Mons Royale is leading the way in Merino Apparel for the outdoors. We believe that through action and adventure sports we can better people and the planet. This core belief guides everything we do.

Our unique combination of merino wool, technical performance and a strong aesthetic is made for an active and passionate audience who love the outdoors and want to protect it.

Finance, Accounting & Admin 25h / Week

We are searching for an experienced accounting professional to join our team. The purpose of this role is to support the Finance Manager in financial reporting and ensuring tax compliance across the company.

Role Description

Your mission

Accounts: Managing accounts receivable and payable.

Financials: Coordinating credit limits, coding, expenses and assisting with business reporting and budgeting.

Administration: Supporting with travel bookings, facilities and office management.

You will

- Manage accounts receivable for Europe, communicating with debtors to work towards a timely resolution of payments.
- Manage accounts payable for Europe, working within the cashflow parameters to ensure timely payments to suppliers.
- Assist the Finance Manager and General Manager with regular business reporting and budgeting.
- Do general finance administration and filing.
- Coordinate expenses for employees, credit card coding, health & safety administration and office management.

You should have

- A self starter mentality with a great sense for high quality service, and understanding the importance of accuracy.
- The ability to collaborate, with the end goal being to win.
- A love for sports and the outdoors, which are an essential part of your life.

Sound like you?
Apply here

Role Description

In this role you will

- Be a detail-oriented person with a can-do-attitude.
- Have previous experience in a similar role.
- Be proactive and motivated with the capability to contribute projects without constant supervision
- Be a team player.
- Be an advanced user of MSOffice, especially Excel and Outlook and technologically savvy, especially with CRM portals.
- Have excellent verbal and written skills in English and German; any additional language is a plus.
- Have great work ethic and be reliable.
- Be happy to be a part of a strong Mons culture.

We offer

- A great work atmosphere with flat hierarchies.
- The opportunity to work as part of a multinational team, located in one of the best cities in the world in the heart of the Alps.
- The opportunity to be part of a young and growing company.
- Access to industry pricing with Mons Partners, as well as Mons discounts.